HP10-2021BIO: SUPPO: in terms of the Public

Managment Act, 19 (Act 1 of 19) The Special Reqirements and Conditions of Contract are supplementary to the General Conditions of Contract. Where, however, the Special Reqirements and Conditions of Contract are in conflict with the General Conditions of the Contract, the Special Reqirements and Conditions of Contract will prevail.

3.

4.

PARTICIPANTS	CONTACT PERSON	TEL NO	E-MAIL

K JAMALOODIEN
DIRECTOR: AFFORDABLE MEDICINES
For: DIRECTOR-GENERAL: HEALTH
DATE: 2 November 2020

	Supplier Code	CSD Code	Postal Address	Contact Person	Telephone / Cellphone Number	E-mail

Item No	Item Specification	Estimate	Quantity Awarded	Split	Supplier Name	Central Supplier Database Number	Supplier Code V-Number	Registered Product Name	Delivered Price	Pack Size Offered: Unit Pack	Lead-Time (≤ 14 calendar days)	MoQ	Total Score	National Stock Number	UOM

Item No	Item Specification	Estimate	Quantity Awarded	Split	Supplier Name	Central Supplier Database Number	Supplier Code V-Number	Registered Product Name	Delivered Price	Pack Size Offered: Unit Pack	Lead-Time (≤ 14 calendar days)	MoQ	Total Score	National Stock Number	UOM

SPECI L REQ IREME TS D CO DITIO S OF

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ABBREVIATIONS

A I : Activ e harmaceutical Ingredient
BAC : Bid Adjudication Committee
B-BBEE : Broad-Based Blac Economic Empowerment
C A : Contract rice Adjustment
CSD : Central Supplier Database
EAN : European Article Numbering
EME : Exempted Micro Enterprise
GM : Good Manufacturing ractice
MCC : Medicines Control Council
MH L : Master Health roducts List
M C : Master rocurement Catalogue
NDoH : National Department of Health
FA : referential rocurement olicy Framewor Act
SE : ualifying Small Enterprise
oE : ate of Exchange
SAH A : South African Health roducts egulatory Authority
SA S : South African e enue Ser ice
SBD : Standard Bidding Document
AT : alue- Added Tax

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Compilation Sequence	Admin Code	Document Name	N/A	Yes	No	Remark
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3.1 PHASE I: MANDATORY RE UIREMENTS

Bidders must su

3.1.2 RESPONSIVE BIDS

Bidders are required to submit responsive bids by completing all the prices in the Excel Bid esponse Document and response fields in the fillible DF bid document. In this regard, bidder's attention is drawn to the document "Definition of fields in the Bid esponse Document" explaining the different fields in the bid document.

3.1.3 BID DOC MENTS

Bidders are required to submit responsive bids by completing all the prices, mandatory response fields and item questionnaires.t d

Mr Dumisani Malele	Mr Nisaar Mia
Depot Manager	harmaceutical olicy Specialist
Tel: 011 62 9131	Tel: 021 4 3 5 00
Gauteng: Medical Supplies Depot	Western Cape: Department of Health
Store 3	4th Floor, Cape Medical Depot
35 lun ett A enue	16 Chiappini Street
Hurst Hill	Cape Town
2092	001

- No samples must be sent to the National Department of Health.
- Samples must be mar ed with the bid number, the item number as well as the bidder's name and address.
- Bidders must submit at least one original pac of each offer for e aluation.
- It is the responsibility of the bidder to ensure that samples ha e been rece ed at the addresses pro ided abo e.
- All samples for awarded items will be retained for the period of the contract.
- All samples must be a true representation of the product which will be supplied.
- All samples submitted must include the pac age insert or document detailing professional information appro ed by the MCC or SAH A.
- roof of sample submission, including a signed copy of the item list as rece ed by the sample e aluation site, must be submitted with the bid documents at the closing date and time of the bid.

4.2 COMPLIANCE WITH SPECIFICATIONS

Items must comply with the specification as detailed in the bid document.

5. PHASE III: PREFERENCE POINT SYSTEM

5.1 A MAXIMUM OF OR POINTS IS ALLOCATED FOR PRICE ON THE FOLLOWING BASIS:

0/20 or 90/10

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right) \quad \text{or} \quad Ps = 90\left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where
s = oints scored for price of bid under consideration
t = rice of bid under consideration

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) 0 0) &&- T3(- . 5$4 &-0

Set 1: Hard copy legally binding bid documents

Bidders must complete all SBD, BD and Bid esponse forms in blac in , typed. Where no electronic entry field is pro ided bidders must complete the forms in blac in , handwritten in capital letters. The signed hard copy of the bid document will ser e as the legal bid document.

Bidders must submit their complete bid in hard copy format (paper document). The Chief Executi e Officer, Chief Financial Officer, or authorised designee of the entity submitting the bid must sign the official signature pages. All pages in the complete bid document must be initialed by same with blac in . The use of correction fluid is not acceptable. Any change/s must be clearly indicated and initialed.

As the National Department of Health complies with the regulations made under the Disaster Management Act, 2002, published in the Gazette 1 March 2020 no briefing session of public bid opening will be held. Howe er, Bidders must still ensure that that bids are deli ered on time to the correct address and deposited in the Tender Box. Late bid will not be accepted for consideration.

idders must refrain from using binding methods like coil, comb, wire velobind, screw binding etc. It is equested that bidders pre-punch two holes on the left hand side of bid documents suitable for filing in a wo hole lever arch file. id documents should be tied in parcels using string or rope that can be easily untied for filing purposes.

Set : PDF of Hard Copy, signed legal documents. i.e. pdf of Set 1)

Bidders must submit a DF ersion of the entire signed hardcopy bid, including all certificates and documents equested.

Set 3: Electronic version of bid documents

Bidders must submit the electronic ersions (editable pdf) of all SBD and BD documents, Bid esponse Document and other rele ant spreadsheets in Excel (not pdf).

All three sets of information must be submitted in order for the bid to be e aluated.

Ensure that the bid price is offered for the product as specified.

Bidders must ensure that the **price quoted** for a product (line item) on the Bid esponse Document is for the unit pac as specified. No con ersion factors will be applied

10. LATE BIDS

Bids recei ed after the closing date and time, at the address indicated in the bid documents, will not be accepted for consideration and, where practical, be returned unopened to the bidder.

11. COUNTER CONDITIONS

Bidders' attention is drawn to the fact that amendments to any of the bid conditions or setting of counter conditions by bidders may result in the in alidation of such bids.

1 . FRONTING

The National Department of Health supports the spirit of broad based blac economic empowerment and recognises that real empowerment can only be achie ed through indi iduals and businesses conducting themsel es in accordance with the Constitution and in an honest, fair, equitable, transparent and legally compliant manner. Against this bac ground, the National Department of Health condemns any form of fronting.

The National Department of Health, in ensuring that bidders conduct themsel es in an honest manner will, as part of the bid e aluation processes, conduct or initiate the necessary enquiries/in estigations to determine the accuracy of the representation made in bid documents. Should any of the fronting indicators as contained in the Guidelines on Complex Structures and Transactions and Fronting, issued by the Department of Trade and Industry, be established during such enquiry/in estigation, the onus will be on the bidder/contractor to pro e that fronting does not exis

14. C MMUNICATI N

The National Department of Health, may communicate with bidders where clarity is sought after the closing date and time of the bid and prior to the award of the contract, or to extend the validity period of the bid

SECTION

16. CONTRACT PERIOD

The contract shall be for the period from 01 anuary 2021 to 31 December 2022.

17. PARTICIPATING AUTHORITES AND OTHER HEALTH ESTA LISHMENTS

articipating Authorities and Health Establishments which will be participating authorities in this contract are National Departments, ro incial Departments and orther institutions as appro ed by the accounting officer.

ro incial Departments:

- Eastern Cape;
- Free State

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- ` K 5B6M8F E4769M1 8>6?1 L7H1AX75? M896A5M6548L4?56789B=

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FGH JKLULVPWH	? DSDT
FGH JKLXWLP	? YSB?
FGH JKLZWGHFKH[\H] \	B SBB
FGH JKL^H \GHFWJKK	C SB?

N_PWQ`_K]\I KL[ GaKWdKPcGHdeWLKHedHP`[KH\PHK\`H4 0 TD ([)Tj .6834 0 TD (G)Tj .4569#9

3.5 EXCEPTI NAL PRICE ADJUSTMENTS

Suppliers may request exceptional price adjustments according to the schedule in the table below. These will be activated if the absolute change between the base oE and the three month retrospective average oE indicated in the table below fluctuates by more than 10%.

Review	

SECTION C

6. SUPPLIER PERFORMANCE MANAGEMENT

6.1 Supplier performance management will be the responsibility of articipating Authorities with o ersight from the National Department of Health and, where supplier performance disputes cannot be resol ed betl 8 **M u** 8 **R** 8 c w **O**

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- Unit pac s must be labelled in accordance with egulation 10 of the General egulations published in terms of the Medicines and elated Substances Act, 1965 (Act 101 of 1965). The label must include a barcode suitable for the identification and trac ing of medication.

7.3 ARC DES

- All unit and shipper pac s must be mar ed with the appropriate barcode number and symbology.
- The European Article Numbering Code 13 (EAN 13) has been accepted as standard.
- Suppliers are encouraged to include a 2D barcode or similar on their pac aging that will include the following information:
  - Item name as contained in the contract circular and the Master rocurement Catalogue (M C), or Master Health roducts List (MH L) which will replace the M C.
  - The "proprietary name (brand name"/"trade name") unique to a particular medicine, as approved by MCC or SAH A;
    - Dosage form and strength;
    - ac size;
    - Batch number;
    - Expiry date.

SHELF LIFE

- Unless MCC or SAH A, has approved a shorter shelf life, products must have a shelf-life of at least 12 months upon delivery.
- Contracted suppliers may apply in writing to articipating Authorities to supply a product with a shorter shelf life provided that:
  - Applications are accompanied by an underta ing that such short-dated products will be unconditionally replaced or credited before or after expiry; and
  - Applications are approved by the articipating Authorities before execution of orders; and
  - Upon notification of remaining expired stoc such

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