



work long and irregular hours.

**DUTIES**

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Liaison with the supplier to ensure sufficient EPI vaccines are available. Liaise with the vaccine supplier, Pharmaceutical Services and SAHPRA (South African Health Products Regulatory Authority) on use of international vaccine packaging for campaign or emergency stock-out situations. Liaise with stakeholders on vaccine related services. Facilitate effective management of vaccine. Determine annual estimates for provinces and submit to suppliers by end September each year. Assist the programme to ensure that provinces include buffer stock at the depot and order monthly to prevent backorders. Monitor and evaluate vaccine utilization. Prepare quarterly reports for each province comparing vaccine estimates and ordering as well as percentage supplied. Monitor vaccine utilization during HPV campaign, and provide logistical assistance where needed. Conduct investigation on adverse events following immunization (AEFI). Liaise with NISEC members and provide information on AEFI cases during causality assessment. Manage risk and audit queries. Determine national vaccine stock holding at provincial depots after April and September annual stock take at depots, and assist with strategies to minimize vaccine wastage. Support other activities within the EPI sub-directorate.

**ENQUIRIES**

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